# **Privacy Notice**



Directions: Provide a copy of the Privacy Notice to each student/family receiving GEAR UP services.

### Our Commitment to Privacy

Your privacy is very important to us. Our policy is to respect and protect the privacy of our participants and families. We are providing this notice to explain how we collect and use your information and, most importantly, how we protect your privacy.

### The Information We Collect

Washington State GEAR UP does not collect share any personal information that would allow anyone to readily identify a specific individual.

### How We Use Information

We only use non-identifying and summary information in reports to the State of Washington and Department of Education and other organizations. We never disclose any information that can be used to identify an individual participant or his or her family. We never sell or give away any personal information on our program participants.

#### Our Commitment to Security

To prevent unauthorized access to your information, safeguard its accuracy, and provide protection of private information, we have put in place physical, electronic, and managerial procedures to safeguard and secure the information we collect.

## How to Contact Us

If you have other questions or concerns about these privacy policies, please contact us.

Washington State GEAR UP Marcie Sample, Associate Director for College Access and Support Washington Student Achievement Council 917 Lakeridge Way PO Box 43430 Olympia, WA 98504-3430 (360) 753-7788 marcies@wsac.wa.gov Formatted: Font: 12 pt
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