



**GEAR UP**

**First-Year Services**

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**Overview of Utah’s Statewide GEAR UP First-Year Services**

- State Grant using a priority student model, with four partners: Weber State University, Salt Lake Community College, Utah State University-Eastern, and San Juan Foundation.
- Serve students in 12 postsecondary institutions
- Provides direct services to students
- Staff: UVU Staff: Fulltime First-Year Coordinator and three outreach mentors, our four college partner staff: one to two part time First-Year specialists

**Timeline of Events**

	<b>First-Year Students</b>	<b>High School Seniors</b>
<b>September</b>	First day of college text Make sure students are ready and that all last minute items are taken care of	
<b>October</b>	FAFSA Week Scholarship Week	Support GEAR UP Counselors with FAFSA nights
<b>November</b>	Registration help for Spring semester Introduction to Retention Services workshop	Utah College Application Week Wolverine Weekend
<b>December</b>	Finals Encouragement	
<b>January</b>	Career Development Center Workshop Welcome back to Spring text	High School Lunch Visits
<b>February</b>	FAFSA Week Scholarship Week	High School Lunch Visits
<b>March</b>	Midterm help	High School Lunch Visits Housing Tours
<b>April</b>	Studypalooza Registration help for Fall semester	High School Lunch Visits
<b>May</b>	Finals Encouragement Congrats on first year text	High School Lunch Visits
<b>June</b>	Ready for Sophomore year FAFSA	Summer Melt Texting/contacting FYS Intro Letter to all graduates Orientation Days



<b>July</b>	Academic Probation Other Issues	Summer Melt texting/contacting Summer Bridge begins
<b>August</b>		Summer Melt Texting/contacting Summer Bridge ends

Monthly: Encourage students to attend Student Success Workshops on campus. Check the schedule and send out text reminders or go to the workshop with them.

## Summer Transition

### Summer Melt Texting and Contacting

- Welcome to FYS
  - Send out intro letter to all graduates. We give a brief description of the services we provide and put all contact information on there.
  - Send out a welcome text. All students will receive a text saying who we are and what we do so they know what number they can reach out to.
- College admission
  - Has the student applied to college and have they decided where they want to go. We want to make sure they are aware
- Residency
  - We have found that many students are placed under non-resident by accident so we want to double check this. We also check to make sure students fill out the HB-144 where accurate.
- FAFSA/financial aid
  - Have they filled out the FAFSA and did they check for any additional verifications.
  - Do they know the scholarships deadlines for their college?
- Meeting with college advisor
  - Have they met with their college/major advisor? Do they know who that is?
- Orientation
  - Have they signed up/completed all orientations required (some schools require both an online and in person orientation)
- Registering for classes
  - Have students registered for classes and are they full or part time?
- Summer bridge
  - Is the student interested in a summer bridge program offered by their college?



## Summer Programming

### Orientation Day

- Have GEAR UP Students attend same orientation. Work with Orientation office at college.
- Post-orientation activity with FYS.
  - Activity and Introduction to FYS
  - Introduction to relevant college departments
  - Question and answer
  - One-on-one assistance-helping students with registration, FAFSA, taking them to see advisors, etc...

Departments involved: First-Gen, Student Retention, Career Development, Student Success Center (who hold the workshops), and any others interested.

### Summer Bridge (End of July-Mid August)

- Four week program
- Not for credit
- No cost to students
- Prep for college
- Meet other students
- Connect with faculty

### Student Leadership and Success Studies Workshop

Varying departments hold these. Each day the students all gather in one classroom and learn skills like time management, health and wellness, note taking, etc...

One of the workshop times is used to group students and take them around campus to find all of their classes for Fall semester. They navigate campus and help each other find their classrooms.

### Math Class

Online. Students take an assessment the first day of class and one at the end of the program. Teacher supervises, proctors, and helps when students need it. Self-paced and students can work extra at home.

### English Class

Students are mixed with varying levels of English. Teacher decides what level they will enter after completion.

## Communication with Students

Direct: face-to-face appointments and office hours

We are able to have office hours on two of our college campuses where the majority of our students attend.

Phone: phone calls to students

- Confirm student number
- Get updated cell number from parent so we can text the student

Virtual: Texting, emailing, Facebook

We use signal vine as our texting program. We send out 1-2 texts per month to our students so we do not overwhelm them with too many texts. We respond to students as they text in as well. It is also important to follow up with students about conversations we have had.

<b>June</b> Intro to FYS college confirmation	<b>July</b> FAFSA Financial Aid Status Tuition	<b>August</b> Books and supplies Ready for Fall semester	<b>September</b> Add/Drop Deadlines Midterms approaching	<ul style="list-style-type: none"> <li>• Reminders</li> <li>• Appointments</li> <li>• Student Questions</li> </ul>
<b>October</b> Spring? FAFSA opens Registration	<b>November</b> Non-college goers	<b>December</b> Finals	<b>January</b> How are/were classes?	
<b>February</b> FAFSA	<b>March</b> Registration	<b>April</b> Ready for finals?	<b>May</b> Finals	

### Student Tracking

During the summer, we track all graduated seniors and where they plan to attend college.

	A	B	C	D	E	F	G	H	I
1	NAME	HIGH SCHOOL	FERPA	FAFSA	COLLEGE	College ID	Contact Date	Contact Form	NOTES
2		West	x	x	SLCC		15-Jun	Signal Vine	student has registered for Fall but wants to look into scholarships
3		Taylorville	x		Unknown		15-Jun	Email	Student is looking into Dixie and SLCC for college
4		West	x		LDS Mission		3-Jun	Phone	Student will be deferring, set up appointment to get that done
5		Taylorville	x		SLCC		3-Jun	Phone	Student has met with advisor, but still needs Orientation
6		American Fork	x		Other		7-Jun	Facebook	Looking into scholarships
7		Taylorville	x	x	University of Utah		12-Jun	Face-to-Face	Having trouble with financial aid. Will meet again on June 16
8		Kearns	x		Unknown				Weber or SLCC
9		East	x		Unknown				
10		Provo	x		UVU				
11		Pinnacle			Unknown				
12		Roy			Unknown				
13		Timpview	x		Unknown				
14		East	x		Unknown				
15		East	x		SLCC				
16		East	x		Unknown				
17		West	x	x	Unknown				

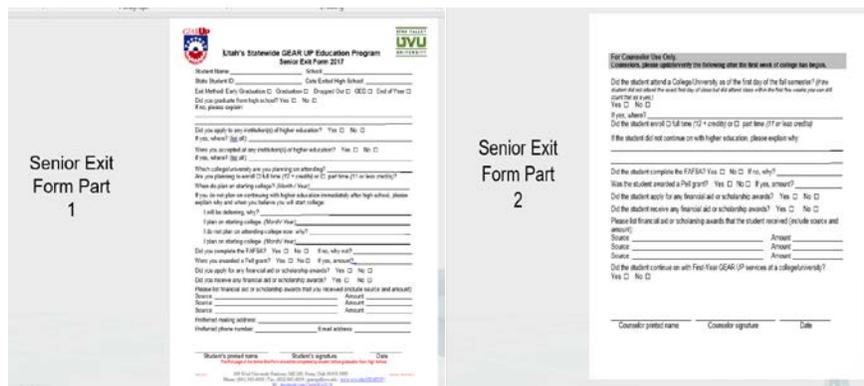
KEY	
	Completed FERPA
	Missing information
	Completed FAFSA
	Needs Verification

Once students enter college and we confirm their attendance, we create separate tracking sheets for each college.

University of Utah												
Name	College ID	FERPA	18-19 FAFSA	Cell Phone	Email	Last Date of Contact	Form of Contact	Major	GPA	Direct Contact Fall	Direct Contact Spring	Notes
		X					signal vine	Undeclared				student interested in sciences
		X	X			16-Oct	direct	Music		X		student is looking into scholarships
		X				11-Sep	signal vine	Biology				Sent scholarship links
		X				6-Sep	signal vine	Stage Management				Interests-volunteer work, christian, figure skating, theatre
		X				7-Sep	facebook	Undeclared				Looking into work study
		X				16-Oct	Direct	Biology		X		Needs to finish student financial portion of FAFSA
		X	DNQ			26-Sep	signal vine	Undeclared				Gave Biology tutoring information

### Data Collection

- Administering “Senior Exit (Part 1)” forms
- Completing “Release of Student Information” form
- Confirming college attendance
  - Senior Exit Forms (Part 2)
  - National Clearinghouse
  - First-Year coordinator/FYS specialists for partners
- Recording and confirming FAFSA completion







## Next Steps

- Connecting with other colleges to have an Orientation Day set aside for GEAR UP students
- Housing tours for other colleges
- Increase office hours on college campuses
- Additional training for First-Year Services to our partners
- Work with other colleges/universities to offer summer bridge programs
- Communicating and collaborating with more college and university departments



# Utah's Statewide GEAR UP Education Program Senior Exit Form 2016

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

State Student ID: \_\_\_\_\_ Date Exited High School: \_\_\_\_\_

Exit Method: Early Graduation  Graduation  Dropped Out  GED  End of Year

Did you graduate from high school? Yes  No

If no, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

Did you apply to any institution(s) of higher education? Yes  No

If yes, where? (list all): \_\_\_\_\_

Were you accepted at any institution(s) of higher education? Yes  No

If yes, where? (list all): \_\_\_\_\_

Which College/University are you planning on attending? \_\_\_\_\_

Are you planning to enroll  full time (12 + credits) or  part time (11 or less credits)

When do plan on starting college? (Month / Year) \_\_\_\_\_

If you do not plan on continuing with higher education immediately after high school, please explain why and when you believe you will start college:

-I will be deferring, why? \_\_\_\_\_

I plan on starting college? (Month/ Year) \_\_\_\_\_

-I do not plan on attending college now, why? \_\_\_\_\_

I plan on starting college? (Month/ Year) \_\_\_\_\_

Did you complete the FAFSA? Yes  No  If no, why not? \_\_\_\_\_

Were you awarded a Pell grant? Yes  No  If yes, amount? \_\_\_\_\_

Did you apply for any financial aid or scholarship awards? Yes  No

Did you receive any financial aid or scholarship awards? Yes  No

Please list financial aid or scholarship awards that you received (include source and amount):

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Source: \_\_\_\_\_ Amount: \_\_\_\_\_

Preferred mailing address: \_\_\_\_\_

Preferred phone number: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

The first page of the Senior Exit Form should be completed by student before graduation from High School

**For Counselor Use Only.**

**Counselors, please update / verify the following after the first week of college has begun**

Did the student attend a College/University as of the first day of the fall semester? *If the student did not attend the exact first day of class but did attend class within the first few weeks you can still count that as a yes*

Yes  No

If yes, where? \_\_\_\_\_

Did the student enroll-  full time (12 + credits) or  part time (11 or less credits)

If the student did not continue on with higher education, please explain why:

\_\_\_\_\_  
\_\_\_\_\_

Did the student complete the FAFSA? Yes  No  If no, why? \_\_\_\_\_

Was the student awarded a Pell grant? Yes  No  If yes, amount? \_\_\_\_\_

Did the student apply for any financial aid or scholarship awards? Yes  No

Did the student receive any financial aid or scholarship awards? Yes  No

Please list financial aid or scholarship awards that the student received (include source and amount):

Source: \_\_\_\_\_ Amount \_\_\_\_\_

Source: \_\_\_\_\_ Amount \_\_\_\_\_

Source: \_\_\_\_\_ Amount \_\_\_\_\_

Did the student continue on with first year GEAR UP services at a College/University?

Yes  No

\_\_\_\_\_  
Counselor Printed Name

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

**If you are unable to contact students please track the dates and how you attempted contact the student.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# UVU WOLVERGREEN SUMMER BRIDGE & First-Year Success Program!!

## Planning to attend UVU??? Summer Bridge is for YOU!!!

Don't miss out on this opportunity to improve your skills and get ahead before Fall semester begins!!



Priority  
Deadline May  
19th, 2017!!

*What is UVU Summer Bridge?* An awesome summer program that will help you gain academic and social skills to prepare for your college experience and **MAKE FRIENDS.**

- Get a **jump start** on your Fall semester with math, and English skill-building classes (non-credit) taught by UVU faculty with supportive in-class mentors:
  - **Math:** Refresh your math skills with a customized online program, and possibly advance to the next level of math.
  - **English:** Get a head start on your Fall semester English course by completing this session with a C or higher.
- **SAVE MONEY:** Based on your summer bridge performance, students can save tuition and fees by advancing to higher-level courses.
- Learn strategies to be **successful** in college.
- Receive **individualized** attention.
- Receive **support** with your fall and spring courses.
- Connect with other students, advisors, professors, and mentors - all focused on your **success**

### Summer Bridges Dates

July 26-Aug 17, Monday – Thursday from 10:00am-1:30pm

### HOW IT WORKS:

- ✓ **Apply to be a UVU Student**
- ✓ **Submit Summer Bridge Application**
- ✓ **Work with GEAR UP First-Year Services staff to complete college and summer bridge application process**
- ✓ **Attend summer bridge classes (non-credit)**
- ✓ **Based on summer bridge performance, enroll in English, math, and Student Leadership & Success Studies (SLSS) courses for Fall & Spring Semester**
- ✓ **Continually meet with GEAR UP First-Year staff and professors**

### Summer bridge schedule:

10:00 to 10:45 Workshop  
 10:45 to 12:00 Classes  
 12:00 to 12:15 Break  
 \*Snacks provided!\*

12:15 to 1:30 Classes

### Expectations:

- **Be a fully admitted UVU student**
- **Complete financial aid application**
- **Attend summer bridge classes**
- **Communicate with GEAR UP First-Year Staff & Professors**
- **Enroll in Fall Semester Courses**

Apply today at <http://www.uvu.edu/summer/bridge-application.php> or turn in application to your GEAR UP counselor. Questions? Contact First Year Services @ UVU at 801-863-6000.

# UVU WOLVERGREEN SUMMER BRIDGE APPLICATION

Complete the application below and turn it in to your GEAR UP counselor, or apply online (<http://www.uvu.edu/summer/bridge-application.php>) before May 19<sup>th</sup>, 2017.

## Requirements to attend:

- GEAR UP student with completed acceptance into UVU who is committed to attend Fall & Spring 2017-18.
- Acceptance into Summer Bridge Program.
- Complete online orientation (orientation about attending UVU) and sign up for Jumpstart Orientation (getting to know campus and resources) at [orientation.uvu.edu](http://orientation.uvu.edu). For more info: [www.uvu.edu/orientation/](http://www.uvu.edu/orientation/)
- Commitment to attend all GEAR UP Summer Bridge and Fall Semester Success Experience activities

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HIGH SCHOOL: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_ GEAR UP STUDENT? YES \_\_\_\_ NO \_\_\_\_

\_\_\_\_ (initial) I will commit to completing my UVU application and FAFSA **BEFORE** the first day of Summer Bridge (July 26)

\_\_\_\_ (initial) I will commit to adjusting my personal, work, and class schedule, in order to attend the entire program.

ACT Score: Composite \_\_\_\_\_ Math \_\_\_\_\_ English \_\_\_\_\_

Last math class taken \_\_\_\_\_ Date \_\_\_\_\_ Grade \_\_\_\_\_

## Please briefly answer the following questions:

What do you look forward to most about college? \_\_\_\_\_

\_\_\_\_\_

What are your concerns about starting college? \_\_\_\_\_

\_\_\_\_\_

The responses on this application sheet are complete and accurate to the best of my knowledge. I understand that, if accepted to the Summer Bridge program, I will be asked to complete college-level course work, and that the grade I receive will be included on my official UVU transcript. I commit to fully participating in the Summer Bridge program. I will work hard in my classes, demonstrate maturity, and be on time for all activities. I understand that failure to comply with program regulations will result in my dismissal from the program. I give UVU permission to use photographs of me taken during the Summer Bridge program in marketing materials. All photos become the property of UVU, and I will not be compensated for their use.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Apply today at <http://www.uvu.edu/summer/bridge-application.php> or turn in application to your GEAR UP counselor. Questions? Contact First Year Services @ UVU at 801-863-6000.

