

State of Washington INVOICE VOUCHER										AGENCY USE ONLY																			
Vendor / Claimant (Warrant is to be payable to)										AGENCY NO. 3400					LOCATION CODE					P.R. OR AUTH. NO. 84ABC123									
ABC School 123 Main Street Town, WA 99999										INSTRUCTIONS TO VENDOR OR CLAIMANT: Submit this form to claim payment for materials, merchandise or services. Show complete detail for each item. Vendor's Certificate. I hereby certify under penalty of perjury that the items and totals listed herein are proper charges for materials, merchandise or services furnished to the State of Washington, and that all goods furnished and/or services rendered have been provided without discrimination because of age, sex, marital status, race, creed, color, national origin, handicap, religion, or Vietnam era or disabled veterans status. Signature: Title: _____ Date: _____ Printed Name: _____																			
Agency Name																													
Washington Student Achievment Council PO Box 43430 Olympia, WA 98504-3430																													
FEDERAL I.D. NO. OR SOCIAL SECURITY NO(For Reporting Payments to IRS)										RECEIVED BY					DATE RECEIVED														
DATE		DESCRIPTION								QUANTITY		UNIT		UNIT PRICE		AMOUNT		FOR AGENCY USE											
September-25		Salaries, Wages and Benefits												\$ 11,235.73															
		Staff Travel and Professional Development												\$ 2,102.55															
		Goods and Services												\$ 831.41															
		Student Transportation												\$ 316.04															
		SUBTOTAL												\$ 14,485.73															
		Indirect Costs (not claiming)												\$ -															
		TOTAL REIMBURSEMENT												\$ 14,485.73															
PREPARED BY										TELEPHONE NUMBER					DATE					AGENCY APPROVAL					DATE				
DOC. DATE				INVOICE DATE		CURRENT DOC. NO.				REF. DOC. NO.				VENDOR NUMBER				VENDOR MESSAGE											
DOC SUF	TRANS CODE	MOD	FUND	MASTER INDEX		SUB OBJ	SUB SUB OBJ	ORG INDEX	ALLOC	WORK CLASS	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJECT	SUB PROJ	SUB PROJ	AMOUNT				INVOICE NUMBER									
				3201124																									
																Received by GEAR UP:													
ACCOUNTING APPROVAL FOR PAYMENT										DATE					WARRANT TOTAL					WARRANT NUMBER									