**Student College Transition Task Chart:**

**Grays Harbor College**

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| **Task** | **Deadline** | **Notes and Next Steps** |
| Log into student Portal | Right after enrolling | Login info will be provided to you through email |
| Register for Orientation | N/A | There is no official orientation on the GHC campus, but there is a Welcome Days event on 06/13/2023 and you can get help with navigating campus from the Welcome Center or johnny.alavez@ghc.edu any time |
| Review Financial Aid status | Before selecting classes | Email finaid@ghc.edu with questions |
| Return Verification documents to financial aid (if applicable) | ASAP | Email finaid@ghc.edu with questions |
| Check that early college courses have been evaluated (if applicable) | As a part of registering for classes | Make sure to present Advanced Placement or prior college course credits to GHC before selecting classes |
| Complete housing application (if applicable) | N/A | N/A |
| Attend Orientation | N/A | There is no official orientation on the GHC campus, but there is a Welcome Days event on 06/13/2023 and you can get help with navigating campus from the Welcome Center or johnny.alavez@ghc.edu any time |
| Meet with Accessibility/ Disability Services to arrange accommodations (if applicable) | Immediately after acceptance if applicable | There is no wrong time to make your accessibility needs known |
| Register for classes | [No deadline set for Fall 2023 yet] | Collaborate with enrollment staff to find the best courses / pre-requisites to meet your long-term goals |
| Review bill | Late summer | See cashier for information / assistance |
| Accept financial aid | Before enrolling in classes | Reach out to transition support if you need help budgeting classes |
| Explore other aid options if there is an unpaid balance  | This is worth reviewing consistently | Scholarships are a year-round option |
| Make final payment to billing office (payment plan, alternative loan, pay in full) | Within 65 days of beginning classes (build a plan with the cashier and other Welcome Center staff) | Email finaid@ghc.edu with questions or payment concerns |
| Review and purchase books and supplies | Beginning looking immediately after reviewing class syllabuses | There is a lot of price variation in the textbook market, so research for the best price |
| Pay housing deposit | N/A | N/A |
| Submit immunizations | No longer required | No longer required |
| Waive health insurance (if applicable) | N/A | N/A |
| Check out a campus map (or take a walk around campus) to find where your classes will be. | No deadline, do any time | Reach out to paige.pierog@ghc.edu or johnny.alavez@ghc.edu for tours or help navigating campus |
| Check syllabus of class (if teacher has provided) and write down important deadlines. Also double check materials for class.  | As soon as the syllabus is available | It will likely be available to you in the student portal before it is in physical form  |
| Make a communication plan with family and close friends (determine how- text, call, message and when- daily, weekly, monthly you will communicate) | Continuous | You will not live on the GHC campus, but it is always smart to maintain regular communication with family and friends |
| Look at the semester calendar to be aware of add/drop and withdrawal periods. Remember if you have to add, drop, or withdraw this could affect your financial aid so be in contact with the Financial Aid office if this applies.  | Any class dropped after the first week will not be refunded | Establish direct communication with instructors so any difficulties with attending / completing classes can be worked through |
| Discuss with your roommate who will bring what (if applicable) | N/A | N/A |
| Ensure you have access to technology- purchase a laptop (and carrying case) or make sure you know where computers are located on campus | Ideally before classes begin | Laptop rentals are available through the GHC library at no additional cost to GHC students |
| Buy school supplies- pencils, USB, notebooks | This will be a continuous responsibility | Keep an eye on sales and avoid being wasteful (expenses add up quickly!) |
| Search for jobs on campus (if applicable). Listings may not be available until the start of school. | Any time | View openings at <https://www.ghc.edu/hr/current-work-study-job-openings> |
| Access my Transcripts at all colleges or universities that I took early college or online courses. Have transcripts sent to my accepted college. | After accepting admissions, submit your high school transcript. | Make sure GHC knows about every potential college credit you already have before you choose your classes |
| Learn who your roommate is and communicate with them, if possible meet up at Orientation or another location. | N/A | N/A |
| Visit the TRIO SSS office | No deadline, visit any time | TriO is a great one-stop resource for any college question or concern |
| Attend club rush | N/A | N/A |
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