SCHOOL NAME:				ADMINISTRATOR LEAD I	NAME:			ADMINISTRATOR LEAD	NAME:					
Program Staff	Position Title	Describe the responsibilities and/or tasks for this position.		Employee Name		Total # of Contracted Work Days	Total # of Paid Vacation and or Personal Days (not sick leave or holidays)	Total Hours/Day or Average Hours/Day	Total Salaries or Wages & Benefits				TOTAL for this Activity (Equals Column H)	
Program Staff	GEAR UP Advisor	Lead and implement program services.				190			\$ -				\$ -	-
rogram Staff	GEAR UP Advisor	Lead and implement program services.				190			\$ -				\$ -	-
rogram Staff	GEAR UP Graduation Specialist (if applicable)	Implement program services.							\$ -				\$ -	-
rogram Staff	GEAR UP Graduation Specialist (if applicable)	Implement program services.							\$ -				\$ -	-
rogram Staff	Admin/Data Support (if applicable)	Provide administrative and data entry support.							\$ -				\$ -	-
ther Staff									\$ -				\$ -	-
ther Staff									\$ -				\$ -	-[
Target Date for Activity	Activity Name: For Portal Entry	Activity Objective	Describe how you will provide the support so that the objective is met. Include grade level and estimated # students.	Service Delivery Type: Group 1:1	Documentation Required		Virtual Asynchronous	Describe the Anticipated Expenditures for this Activity.	Salaries & Benefits	Staff Travel	Goods & Services	Transport ation	TOTAL for this Activity (Columns G:J)	
y December 20	GEAR UP Staff Onboarding	GEAR UP Paid Staff will complete required training and pass required assessments.	List who will participate here.	N/A	Certificate of Completion for each course.		Direct Service - In Person	Course fees will be paid by WSAC; no funds requested.	\$ -	\$ -	\$ -	\$ -	\$ -	
lanuary	Year 1 Planning Workshop		List who will participate here.	N/A	N/A		Direct Service - In Person	Mileage for up to two cars. May include lodging if traveling more than 50 miles one way or have approved exception.	\$ -	\$ -	\$ -	\$ -	\$ -	

				1		1								
By January 31	Student Interest Surveys	GEAR UP staff will		N/A	N/A	No portal entry	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		administer WSAC's					Person							
		interest survey to all												
		seniors to assess post-												
		high school interests.												
		Results will be used by												
		GEAR UP staff to												
		determine what supports												
		are needed to ensure												
		students reach their												
		goals for postsecondary												
		education/training.												
		, , , , ,												
By January 31	Staff Orientation & Match	Administration and GEAR		N/A	FORM_Professional	GEAR UP Orientation and	Direct Service - In	No funds allowed.	\$	- \$	- \$	- \$	- \$	-
, , .	Training	UP staff will provide all			Development	Match Training	Person		'	'	'	ľ		
		staff with an overview of			Participation Log									
		GEAR UP services, plans,												
		and requirements,												
		including match												
		participation												
		expectations and												
		documentation. <b>Video</b>												
		will be provided by												
		WSAC.												
February 3-6	NCCEP National GEAR UP	GEAR UP paid staff will	List who will participate	N/A	N/A	Other Professional	Virtual Synchronous	Conference	\$	- \$	- \$	- \$	- \$	-
	Academy	attend the virtual	here.			Development		registration fees.						
		conference. Other staff						\$485 per person.						
		may attend. Registration												
		opens in November.												
		·												
By February 28	Student Orientation	All GEAR UP students will		Group and/or 1:1 (fo	r FORM_Student	Student Orientation	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		meet GEAR UP staff and		those who don't	Workshops & Financial		Person							
		be informed of program		attend the event)	Aid Presentations									
		opportunities. May												
		include FSA ID sign up												
		and information about												
		financial aid applications,												
		gearup.wa.gov												
		resources, and Otterbot												
		sign up. May combine												
		with NGUW activity.												
		,												
		1	1	1	1	1	•	7						I
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By February 28	Family Orientation	Family Event # 1: All	Group and/or 1:1 (for	FORM_Family	Family - Orientation or	Direct Service - In	\$ -	\$ -	\$ -	\$ -	\$ -	-
		GEAR UP families will	those who don't	Workshops Orientation	Celebratory	Person						
		meet GEAR UP staff and	attend the event)	& Celebratory Events								
		be informed of GEAR UP										
		opportunities and										
		supports available to										
		them and their students.										
		Will include information										
		about the website										
		(gearup.wa.gov)										
		resources, and Otterbot										
		sign up.										
		3.g., a.p.										
By February 28	Four Year Planning Sessions	GEAR UP Staff will meet	Group and/or 1:1	FORM Counseling &	Counseling & Advising -	Direct Service - In	\$ -	\$ -	\$ -	\$ -	\$ -	_
By April 30	Toda real rialling sessions	with all students at least	5.5up and/01 1.1	Advising - Student &	College	Person		,	,	,	]	
By June 30		three times who		Family Support.	Conce	1 (13011						
by Julie 30				anny Support.	Student Workshop Callage							
		indicated they plan to		CODM Chudont	Student Workshop - College							
		attend a four year		FORM_Student								
		college/university on the		Workshops & Financial								
		Student Interest Survey		Aid Presentations								
		to ensure they have a										
		plan in place to meet all										
		requirements and										
		deadlines.	•									
By February 28	Two-Year Planning Sessions	GEAR UP Staff will meet	Group and/or 1:1	FORM_Counseling &	Counseling & Advising -	Direct Service - In	\$ -	\$ -	\$ -	\$ -	\$ -	-
By April 30		with all students who		Advising - Student &	College	Person						
By June 30		indicated they plan to		Family Support.	Student Workshop - College							
		attend a two year college										
		or program based on		FORM_Student								
		WSAC Interest Survey to		Workshops & Financial								
		ensure they have a plan		Aid Presentations								
		for submitting their										
		application and have the										
		support they need.										
		'										
By March 31	Financial Aid Workshop	GEAR UP Staff will	Group	FORM_Student	Financial Aid	Direct Service - In	\$ -	\$ -	\$ -	\$ -	\$ -	-
	·	provide a minimum of		Workshops & Financial	Counseling/Advising	Person						
		one student workshop		Aid Presentations	2 0, 2 2 0							
		covering FAFSA/WASFA										
		information to all										
		students. A minimum of										
		30 minutes.										
By March 31	Family FAFSA/WASFA	Financial Aid Completion -	Group	FORM Family	Family Workshop - Financial	Direct Service - In	\$ -	\$ -	\$ -	\$ -	\$ -	+
by Watch 31	Completion Event	Families will be provided	Огоир	Workshops Orientation	Aid	Person	, -	- ب	۔	, -	]	-
	Completion Event	· ·		& Celebratory Events	Aiu	reisuli						
		support to complete the		a celebratory Events								
		FAFSA/WASFA. Includes										
		seniors.										
		1		1								

Information   Level   Person	D. Mousk 34	Family Financial At-1	Famaily Monte-transfer	Cuarin	FORM Formally	Femily Member - Fire 1	Discot Comitee In		۲.	4	<u>د</u>	Ċ	ć	1
Social Section   Social Content of the Content of	By March 31	Family Financial Aid	Family Workshop that	Group	FORM_Family				\$ -	- \$ -	\$ -	\$ -	-	
By April 30 Pamily Financial Aid Award Letters & Scholarships  Pamily Financial Aid Award  Pamily Financial Aid Award  Pamily Financial Aid Award  Pamily Financial Aid Award  Pamily Workshops - Financial  Pamily Financial  Pamily Financial  Pamily Workshops - Financial  Pamily Workshops - Financial  Pamily Financial  Pa		Intormation Event	•		· ·	Ala	rerson							
By April 30 Pamby Phanacial Aid Award places are all earliers. Scholarships in the season of the process of the			r -		& Celebratory Events									
Samply Financial Aid Award   Catal Starting   Samply Financial Aid Award   Samply Financial Aid Aid   Samply Financial Aid Award   Samply Financial Aid Aid   Samply Financial Aid   Samply Financial Aid   Samply Financial Aid   Samply Financial Aid Aid   Samply Financial Aid   Samp														
Early Fisher   Family Montain   And Award   Letters & Scholarships   Complete primary event   Scholarships   Control and survey   Con														
Letters & Scholarships provide of formity event forcused on understanding financial and award effects and scholarships paper/amillies. Includes pa	Do Accell 20	Family Financial Aid Assaud		C	FORM Family	Saustha Wandahan Sinan sial	Discret Complete Lin				6	ć	ć	
Foundation   Fou	By April 30			Group					Ş -	.   \$	Ş -	Ş -	5 -	'
understanding financial and aware iteres and scholarship apportunities rated scholarship apportunities rated des scholarship apportunities rate decerving scholarship scholarship apportunities rate decerving scholarship scholarship apportunities rate decerving scholarship scholarshi		Letters & Scholarships				Ald	Person							
aid award letters and scholarship opportunities. Includes speniors.  April 15-May 15 Junior Interest Survey  GEAR ID 9-30()  GEAR ID 9-30()  GEAR ID 9-30()  April 15-May 15 Survey Window  GEAR ID 9-30()  GEAR ID 9-30()  GEAR ID 9-30()  GEAR ID 9-30()  April 15-May 15 Survey Window  April 15-May 15 Survey Wind			r e		& Celebratory Events									
Scholar/ship poportunities. Includes seniors. April 15-May 15 Survey Window  GEAR UP Staff will definisher the electronic WSAC-Senior Est survey to a minimum of 95% of the junior false. Results will be used to prepare for Year 2 support.  April 15-May 15 Survey Window  GEAR UP Staff will definisher the electronic WSAC-Senior Est survey GEAR UP Staff will definisher the electronic WSAC-Senior Est survey To a minimum of 95% of the senior class. Results will be used to previole profiles support services through the first per post-pidly school.  By May 21  Family PSA ID  All junior families and students will have use for survey window  By May 31  Senior Decision Day  Senior Decision Day  Senior Decision Day  Senior Decision Day  Scholar Staff will Senior Decision Day  Scholar Staff will Senior Decision Day  Scholar Staff will Senior Decision Day  Group and/or 1:1  FORM, Family Workshops Orientation & Celebratory Events  TOD  Direct Service In Person														
April 15-May 15 Survey Window  Survey Window  April 15-May 15 Survey Window  Survey Window  April 15-May 15 Survey Mindow  April 15-May 15 Survey Window  A														
Semiors.														
April 15-May 15   Survey   Window   GEAR UP Staff will administer the electronic WSAS Senior Exit survey to a minimum of 30% of the junior class. Results will be used to prepare for Year 2 support.   N/A   N/														
Survey Window    Senior Exist Survey   Senior Exist Survey   Date of Individual Conference of Paragraph (Paragraph of Paragraph of Para	April 15 May 15	Lunian Interest Commen		N/A	NI/A	No neutal autus	NI/A		ć	ċ	ć	ć	ć	
WSAC Senior Exit survey to a minimum of 30% of the jumor class. Results will be used to prepare for Year 2 support.  April 15-May 15 Survey Window  Senior Exit Survey  GEAR UP Staff will administer the electronic WSAC Senior Exit survey to a minimum of 30% of the senior class. Results will be used to provide graduates support services through the first year post-high school.  By May 31 Family FSA ID  All jumor families and students will hove an FSA ID in preparation for the Foil 2025 FAFSA.  By May 31 Senior Decision Day  Suidents participate in an activity that celebratory Events high school plans. This may or may not be a family event.		Junior Interest Survey		N/A	IN/A	No portal entry	N/A		Ş -	. 5	\$ -	\$ -	-	
April 15-May 15 Survey Window  April 15-May 15 Survey Window  Senior Exit Survey  GEAR UP Stoff will  administer the electronic WSAC Senior Exit survey to a minimum of 90% of the senior class. Results will be used to prepare for rear 2 support.  N/A  N/A  N/A  N/A  N/A  N/A  N/A  N/	survey window													
### The fundor class. Results will be used to prepare for Year 2 support.    Aprill 15-May 15   Senior Exit Survey   GEAR UP Stoff will   administer the electronic WSAC Senior Exit survey to a minimum of 30% of the senior class. Results will be used to provide graduate support services through the first year post-high school.    By May 31   Family FSA ID			· ·											
will be used to prepare for Year 2 support.  April 15-May 15 Survey Window  Survey Window  Survey Window  Survey Window  April 15-May 15 Survey Window  Survey Survey Survey  Survey Survey Survey Survey Survey  Survey Survey Survey Survey  Survey Survey Survey Survey  Survey Survey Survey Survey Survey  Survey S														
April 15-May 15 Survey Window  Senior Exit Survey  GEAR UP Staff will  administer the electronic  WASC Senior Exit survey to a minimum of 90% of the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31  Family FSA ID  All junior families and students will have an FSA ID in preparation for the following families and students will have an FSA ID in preparation for the following families and Students will have an FSA ID in preparation for the following families  By May 31  Senior Decision Day  Students porticipate in an activity that celebratory Events high school plans. This may or may not be a family event.														
April 15-May 15 Survey Window  Senior Exit Survey  GEAR UP Staff will administer the electronic WSAC Senior Exit survey to a minimum of 90% of the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Foil 2025 FAFSA.  By May 31 Senior Decision Day  Sudents participate in an activity that celebrates their post- high school activity that celebrates their post- high school plans. This may or may not be a family event.														
Survey Window  administer the electronic WSAC Senior Exit survey to a minimum of 90% of the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Foll 2025 FAFSA.  By May 31 Senior Decision Day  Senior Dec			Joi Teur 2 Support.											
Survey Window  administer the electronic WSAC Senior Exit survey to a minimum of 90% of the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day  Senior Dec	April 15-May 15	Senior Evit Survey	GEAR LID Staff will	N/A	N/A	No nortal entry	N/A		Ċ .	Ċ	Ċ -	Ċ -	Ġ .	
WSAC Senior Exit survey to a minimum of 90% of the senior closs. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day  Senior Decision Day  Senior Decision Day  Senior Decision Day  Group FORM_Family Workshops Orientation & Celebratory Events and an activity that celebrates their postshiph school plans. This may or may not be a family event.  By May 31 Senior Decision Day  Senior Decision Day  Senior Decision Day  All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  Group FORM_Family Workshops Orientation & Celebratory Events  FORM_Family Workshops Orientation & Celebratory Events  Ald  Family Workshop - Financial Direct Service - In Person  Family Workshop - Financial Direct Service - In Person  Form Sharing Workshop - Financial Direct Service - In Person  Southern Sharing Workshop - Financial Direct Service - In Person  Family Workshop - Financial Direct Service - In Person		Sellioi Exit Survey	**	N/A	IV/A	No portar entry	N/A			٦	7	,	٦	
to a minimum of 90% of the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  By May 31 Senior Decision Day Senio	Survey Williaow													
the senior class. Results will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Group FORM_Family Workshop - Financial Ald Workshop - Financial Ald Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person  FORM_Family Workshop - Financial Ald Direct Service - In Person			· ·											
will be used to provide graduate support services through the first year post-high school.  By May 31 Family FSA ID All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Group and/or 1:1 FORM_Family Workshop - Financial Direct Service - In Person S - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -														
graduate support services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Family 2025 FASSA.  By May 31 Senior Decision Day  Students participate in an activity that celebrates their post- high school plans. This may or may not be a family event.  Group and/or 1:1 FORM_Family Workshop orientation & Celebratory Events FORM_Family Workshops Orientation & Celebratory Events FORM_Family Workshops Orientation & Celebratory Events FORM_Family Workshops Orientation & Celebratory Events														
Services through the first year post-high school.  By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Group and/or 1:1  FORM_Family Workshop - Financial Aid  Workshops Orientation & Celebratory Events  Family Workshop - Financial Direct Service - In Person  TBD  Direct Service - In Person  S - S - S - S - S - S - S - S - S - S			· ·											
By May 31 Family FSA ID  All junior families and students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day  Students participate in an activity that celebratory Events  Early Workshop - Financial Direct Service - In Person  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.														
By May 31 Family FSA ID  All Junior families and students will have an FSA ID in preparation for the Foll 2025 FAFSA.  By May 31 Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Group and/or 1:1  FORM_Family Workshop - Financial Aid  Workshops Orientation & Celebratory Events  Final 2025 FAFSA.  Forup FORM_Family Workshops Orientation & Celebratory Events  FORM_Family Person  FORM_Family Person  FORM_Family Workshops Orientation & Celebratory Events  Final 2025 FAFSA.  Forup FORM_Family Person  FORM_Family Workshops Orientation & Celebratory Events														
students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day Students will have an FSA ID in preparation for the Fall 2025 FAFSA.  Group FORM_Family Workshops Orientation & Celebratory Events  FORM_Family Workshops Orientation & Celebratory Events  Special Company or in the person			year post mgm semeon											
students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day Students will have an FSA ID in preparation for the Fall 2025 FAFSA.  Group FORM_Family Workshops Orientation & Celebratory Events  FORM_Family Workshops Orientation & Celebratory Events  Special Company or in the person														
students will have an FSA ID in preparation for the Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day Students will have an FSA ID in preparation for the Fall 2025 FAFSA.  Group FORM_Family Workshops Orientation & Celebratory Events  FORM_Family Workshops Orientation & Celebratory Events  Special Company or in the person	By May 31	Family FSA ID	All junior families and	Group and/or 1:1	FORM Family	Family Workshop - Financial	Direct Service - In		\$ -	\$ .	\$ -	\$ -	\$ -	
By May 31 Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Senior Decision Day  Students participate in Group  FORM_Family  Workshops Orientation  & Celebratory Events  TBD  Direct Service - In Person  \$ - \$ - \$ - \$  \$ -	, .,	'												
Fall 2025 FAFSA.  By May 31 Senior Decision Day Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  FORM_Family Workshops Orientation & Celebratory Events														
By May 31 Senior Decision Day  Students participate in an activity that celebrates their post-high school plans. This may or may not be a family event.  Group  FORM_Family Workshops Orientation & Celebratory Events  TBD  Direct Service - In Person  \$ - \$ - \$ - \$  \$ - \$					,									
an activity that celebrates their post- high school plans. This may or may not be a family event.  Workshops Orientation & Celebratory Events  Person  Person  Person	By May 31	Senior Decision Day		Group	FORM_Family	TBD	Direct Service - In		\$ -	- \$ -	\$ -	\$ -	\$ -	
celebrates their post-high school plans. This may or may not be a family event.	,	<b>'</b>		[ '										
high school plans. This may or may not be a family event.			-											
may or may not be a family event.														
family event.														
			family event.											
Educator Survey   GEAR UP Staff will   N/A   N/A   No portal entry   N/A   No funds allowed.   \$ -   \$ -   \$ -   \$	By May 31	Educator Survey	GEAR UP Staff will	 N/A	N/A	No portal entry	N/A	No funds allowed.	\$ -	- \$ -	\$ -	\$ -	\$ -	
administer the electronic			administer the electronic											
WSAC Educator Survey to			WSAC Educator Survey to											
a minimum of 90% of the			a minimum of 90% of the											
building staff.			building staff.											

By May 31	WSAC Spring Workshop	Two day regional workshop required for GEAR UP staff (Coordinator, Grad Specialist). Others invited.	N/A	N/A	GEAR UP Led Professional Development	Direct Service - In Person	Mileage for up to two cars. May include lodging if traveling more than 50 miles one way or have approved exception.	\$ -	\$ -	\$ -	\$ -	\$ -	
May - August	Postsecondary Orientation Events	GEAR UP staff will ensure that students know about and attend 4-year institution orientations as required for admissions. Will also include 2-year orientations as required by institution.	Group and/or 1:1	FORM_Counseling & Advising - Student & Family Support.  FORM_Student Workshops & Financial Aid Presentations	Counseling & Advising - College (for support/info provided by GU staff) Student Workshop - College (for orientation events)	Direct Service - In Person Virtual - Asynchronous/Synchronous		\$ -	\$ -	\$ -	\$ -	\$ -	
By June 30	College Visits (By Four-Year Institution Name)	12th Grade students who have applied to a 4-year institution and have not visited the college they plan to attend will have the opportunity to do so.	Group and/or 1:1	FORM_Field Trip Participation. FORM_Field Trip Itinerary Approval Form	College Visit	Direct Service - In Person	Travel costs allowable, to include transportation, meals, and lodging.	\$ -	\$ -	\$ -	\$ -	\$ -	
By June 30	College Visits (By Two-Year Institution Name)	12th Grade students who have applied to a 2-year institution and have not visited the college they plan to attend will have the opportunity to do so. Additional students may attend if space available.	Group and/or 1:1	FORM_Field Trip Participation. FORM_Field Trip Itinerary Approval Form	College Visit	Direct Service - In Person	Travel costs allowable, to include transportation, meals, and lodging.	\$ -	\$ -	\$ -	\$ -	\$ -	
By June 30	College Visits (11th Grade/ By Institution Name)	11th Grade students have the opportunity to visit at least one campus they are considering apply to attend, if they have not already done so.	Group and/or 1:1	FORM_Field Trip Participation. FORM_Field Trip Itinerary Approval Form	College Visit	Direct Service - In Person	Travel costs allowable, to include transportation, meals, and lodging.	\$ -	\$ -	\$ -	\$ -	\$ -	

	T	1			T			1.	1.		1.	1.	
By June 30	College Visits (7-10th Grade/By		Group and/or 1:1	FORM_Field Trip	College Visit	Direct Service - In	Travel costs	\$	- \$	- \$ ·	\$	- \$	-
	Institution Name)	will have the opportunity		Participation.		Person	allowable, to include						
		to visit the local					transportation,						
		community college		FORM_Field Trip			meals, and lodging.						
		campus to learn about		Itinerary Approval Form									
		programs offered,											
		degree and transfer											
		options, and student											
		support services.											
		Additional students may											
		attend if space available.											
By June 30	Job Site Visits (7th-9th Grade)	7th-9th grade students	Group and/or 1:1	FORM_Field Trip	Job Shadow/Job Site Visit	Direct Service - In	Travel costs	\$	- \$	- \$	\$	- \$	-
		have visited at least one		Participation.		Person	allowable, to include						
		job site that aligns with					transportation,						
		their interests as		FORM_Field Trip			meals.						
		assessed in the career		Itinerary Approval Form									
		interest inventory.											
By June 30	Job Shadow	10th-12th grade	1:1	FORM_Field Trip	Job Shadow/Job Site Visit	Direct Service - In	Travel costs	\$	- \$	- \$ .	. \$	- \$	-
		students have the		Participation.		Person	allowable, to include						
		opportunity to do a					transportation,						
		minimum of a one day					meals.						
		job shadow aligned with											
		their career interests.											
June - September	Transition Support	GEAR UP staff are	1:1	FORM_Counseling &	Counseling & Advising -	Direct Service - In		\$	- \$	- \$ .	. \$	- \$	-
		available to support		Advising - Student &	College	Person							
		students through the		Family Support	Counseling & Advising -	Virtual - Synchronous							
		summer who may need			Career								
		help with their transition											
		planning.											
January to June	College Application Support	GEAR UP staff will	Group and/or 1:1	FORM_Student	Student Workshop - College	Direct Service - In	GEAR UP Students	\$	- \$	- \$ .	. \$	- \$	-
		provide support to		Workshops & Financial	(group) or	Person	qualify for Common						
		ensure students		Aid Presentations	Counseling/Advising -		Application Fee						
		complete college			College (1:1)		Waiver.						
		applications by		FORM_Counseling &									
		deadlines.		Advising - Student &									
				Family Support.									
January to June	College Applications Completed		N/A	N/A	College Application Tab	N/A	Completed by GU	\$	- \$	- \$	\$	- \$	-
		college applications			Entries		Staff, no funds						
		submitted by students,			Instructions can be found in		required.						
		and track who is			the College Application &								
		accepted.			Acceptance Reporting								
					section of the FAQs Portal								
					<u>Documentation</u>								
					Requirements & Activity								
					<u>Types</u>								
	-			•	•	•	•		•		•		

		T.	•	T.			1	•					
January to June	Career Planning	Student interested in	Group and/or 1:1	FORM_Student	•	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		entering the workforce		Workshops & Financial	(group) or	Person							
		will receive support to		Aid Presentations	Counseling/Advising - Career								
		complete resumes, job			(1:1)								
		applications, and do		FORM_Counseling &									
		career search activities.		Advising - Student &									
				Family Support.									
January to June	College & Career Knowledge	GEAR UP Advisors will	Group	FORM_Student	Student Workshop - Career	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
	Workshops	provide College & Career		Workshops & Financial	(group)	Person							
		Knowledge Project		Aid Presentations									
		lessons.											
		https://docs.google.com											
		/document/d/1CHUMoX											
		ewdbR0C_wuYiJtQC											
		0C3t9b20SVyM8KS4CC0/											
		edit?tab=t.0											
January to June	Family Newsletters	GEAR UP Family	Group	N/A	One Way Outreach	Virtual Asynchronous	No funds required,	\$	- \$	- \$	- \$	- \$	-
		Newsletter by grade					distribute						
		level will be delivered to					electronically.						
		all families each quarter.											
January to June	Scholarship Workshops	GEAR UP Staff will	Group		Financial Aid	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		provide students with a			Counseling/Advising	Person							
		minimum of two											
		workshops (at least 30											
		minutes) focused on											
		scholarship resources		<b>V</b>									
		and application tips.											
January to June	1:1 Scholarship Support	GEAR UP Staff will	1:1	FORM_Counseling &			Provided by GEAR UP	\$	- \$	- \$	- \$	- \$	-
		provide ongoing support		Advising - Student &	Counseling/Advising	Person	staff, no additional						
		to students to identify		Family Support			funds.						
		and complete											
		scholarship applications.											
	5: : 1 A: 1 A II : : 0	GEAR UP staff will work	1:1	FORM C. II. O.	Financial Aid	Direct Service - In		Ś					
January to June	Financial Aid Applications &	with students to ensure	1:1	FORM_Counseling & Advising - Student &	Counseling/Advising	Person		۶	- \$	- \$	- \$	- \$	-
	Support				Counseling/Advising	Person							
		they understand the		Family Support									
		financial aid process,			, and the second								
		complete FAFSA/WASFA											
		applications, and					7						
		understand award letter											
		offers.											
						l							

		1	Ī		1	1		Ι.	1.		1.		
January to June	1:1 Family Contacts	GEAR UP staff will	1:1	FORM_Counseling &	Family - Financial Aid	Direct Service - In	Provided by GEAR UP	Ş .	- \$	- \$	\$	- \$	-
		complete regular family		Advising - Student &	Counseling & Advising	Person	staff, no additional						
		contacts to support		Family Support		Virtual -	funds.						
		student academic,			Family - Counseling &	Asynchronous/Synchr	-						
		college/career planning,			Advising (non F/A support)	onous							
		financial aid and											
		scholarships, and											
		social/emotional needs.											
January to June	GEAR UP Team Meeting	GEAR UP Team	N/A	FORM_Professional	Advisory/GU Team Meetings	Direct Service - In	No funds required.	\$ .	- \$	- \$	\$	- \$	-
		Meetings: All GEAR UP		Development		Person							
		staff, at least one		Participation Log									
		building administrator,											
		school counselor(s) and		•									
		other key staff will meet											
		at least monthly to											
		review the work plan and											
		implementation.											
January to June	7th/8th Grade Career Interest	7th & 8th graders	Group	FORM Student	Student Workshop - Career	Direct Service - In		\$ .	- \$	- \$ .	\$	- \$	-
•	Inventory	complete a career		Workshops & Financial		Person		,	ļ ·	Ţ,			
	,	interest inventory.		Aid Presentations									
January to June	7th/8th Grade Career	7th & 8th graders	Group	FORM Student	Student Workshop - Career	Direct Service - In		\$ .	- \$	- \$	\$	- \$	_
, , , , , , , , , , , , , , , , , , , ,	Exploration	research at least three	5.54p	Workshops & Financial		Person		•	1	1	1	Ť	
		careers based on the		Aid Presentations									
		results of their career		r and v r coemardies no									
		interest inventory.											
January to June	9th/10th Grade Career	9th and 10th graders	Group	FORM_Student	Student Workshop - Career	Direct Service - In		\$ .	- \$	- \$	\$	- Ś	-
, , , , , , , , , , , , , , , , , , , ,	Exploration	complete career research	5. 5 a p	Workshops & Financial	, , , , , , , , , , , , , , , , , , ,	Person		•		T	T	Ť	
		activities.		Aid Presentations									
January to June	9th/10th Grade Postsecondary		Group		Student Workshop - College	Direct Service - In		Ś .	- \$	- \$	\$	- Ś	-
, , , , , , , , , , , , , , , , , , , ,	Options	research postsecondary	5. 5 a p	Workshops & Financial		Person		•		T	T	Ť	
	- CP III III	pathways options		Aid Presentations		. 6.56							
		aligned with their HSBP.		7 Ha T Tesentations									
January to June	Mentoring	GEAR UP staff have a	1:1	FORM_Counseling &	Mentoring	Direct Service - In	Provided by GEAR UP	ς .	- \$	- \$ ·	\$	- Ś	_
Junium, to Junio	leg	caseload of students		Advising - Student &		Person	staff, no additional	Ť	Ť	Ÿ	<b>*</b>	<b>1</b>	
		they meet with regularly		Family Support		reison	funds.						
		and on an ongoing basis		Turmy Support			Turius.						
		to provide mentoring		•									
		support.											
		зиррогс.											
January to June	1:1 Counseling/Advising	GEAR UP staff will	1:1	FORM_Counseling &	Counseling & Advising -	Direct Service - In	Provided by GEAR UP	¢ .	- \$	- \$	\$	- \$	_
January to June	1.1 Counseling/Advising	provide individualized	1.1	Advising - Student &	Careers	Person	staff, no additional	7		7		7	
		support based on		Family Support	Counseling & Advising -		funds.						
		student needs.		anny Support	College		iulius.						
		student needs.			Counseling & Advising -								
					Academic								
					Counseling & Advising - SEL								
					Counseling & Advising - SEL								
					Other								
					Other								

		la #:	I		1	Tax and a second	In		14					
Optional	Credit Recovery	Credit recovery course	N/A		N/A	No portal entry	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		tuition or license fees to					Person	course or site license						
		ensure all students have						if not already funded.						
		access.												
Optional	AP Test Fees	AP Test fees may be	N/A		N/A	No portal entry	N/A	Allowable only for	\$	- \$	- \$	- \$	- \$	-
		covered if waivers are						students with need						
		not available.						and if a waiver is not						
								available.						
Optional	Running Start Support	Funds may be used to	N/A		N/A	No portal entry	N/A	Allowable only if	\$	- \$	- \$	- \$	- \$	-
		pay for required fees if						institution is not a						
		not otherwise covered by						participant in the						
		the institution or school						WSAC Dual						
		district.						Enrollment						
								Scholarship Pilot.						
Optional	Summer School	Summer school support	Group and	/or 1:1	FORM_SummerSupport	Summer Program - Remedia	Direct Service - In	Staff time, supplies,	\$	- \$	- \$	- \$	- \$	-
		for credit				(for GU staff support)	Person	fees, allowable.						
		recovery/support				Other Fee Only - for tuition								
		graduating on time.				or fee payment only								
Optional	Teacher Mini-Grants	Up to \$500 per teacher	N/A		N/A	TBD	TBD	Durable goods	\$	- \$	- \$	- \$	- \$	-
		to support curriculum						allowed.						
		enhancements.												
Optional	Other Activities	May propose additional	TBD		TBD	TBD	TBD		\$	- \$	- \$	- \$	- \$	-
•		activities that support								l'			•	
		grant goals and												
		objectives.												
Optional	College/Career Fair	GEAR UP will either host	Group		FORM_Student	Student Workshop - Other	Direct Service - In		Ś	- \$	- Ś	- Ś	- Ś	_
	2011-2011-2011-2011	a college/career fair or	1-1-1-1		Workshops & Financial		Person		•	T	T		T	
		take students to a local			Aid Presentations									
		event.			7 110 1 1 000110110110									
Optional	College Rep/Military	College Representative	Group and	1/or 1·1	FORM Student	Counseling & Advising -	Direct Service - In	Provided by GEAR UP	\$	- \$	- \$	- \$	- \$	_
	Presentation	Visits: Students will have	or oup and	., 0. 1.1	Workshops & Financial	College (1:1)	Person	staff, no additional	Ť	Ť	,	Ť	*	
	1 1 5 5 5 1 1 2 1 5 1 1	access to individualized			Aid Presentations	Student Workshop - College		funds.						
		or small group			7 11 0 1 1 0 0 0 11 0 11 0 11 0	(group)		1411451						
		presentations by college			FORM_Counseling &	Counseling & Advising -								
		admissions staff. Note:			Advising - Student &	Career (1:1)								
		Only include this if GEAR			Family Support.	Student Workshop - Career								
		UP staff are responsible			Tarriny Support.	(group)								
		for this activity.				(group)								
		joi tilis detivity.												
Optional	Student Conferences	GEAR UP Staff are	1:1		FORM Counseling &	Family - Counseling &	Direct Service - In		Ś	- \$	- \$	- \$	- \$	
Optional	Student Conferences	available for student	1.1		Advising - Student &	Advising	Person		Ą	٦	٦	٠ ,	- 3	-
						Auvising	reison							
		conferences to meet with			Family Support									
		families and provide												
		support. Will include												
		information about												
		gearup.wa.gov												
		resources, and Otterbot												
		sign up.					1							

			1							1			ı
Optional	Academic Support	Academic Support	Group and/or 1:1	FORM_Tutoring &	TBD	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		Activities to ensure all		Homework Assistance		Person							
		students graduate on											
		time. May include											
		tutoring, homework											
		assistance, and academic											
		interventions. May											
		include core content											
		area, credit recovery											
		coursework, or other											
		academic support to											
		ensure graduation.		/									
Optional	HSBP Support	High School and Beyond	Group and/or 1:1	FORM_Student	TBD	Direct Service - In		\$	- \$	- \$	- \$	- \$	_
Optional	пове зарроге	Plan Support - GEAR UP	Group and/or 1.1	Workshops & Financial	186	Person		7	-   -	-   7	-   7	7	
		Staff may provide		Aid Presentations		Person							
				Ald Presentations									
		support to students 1:1		50011 6 11 0									
		or in a classroom setting		FORM_Counseling &									
		to ensure update and		Advising - Student &									
		completion of the HSBP.		Family Support.									
Optional	Advisory Support	Advisory Support - GEAR	Group	FORM_Student	TBD	Direct Service - In		\$	- \$	- \$	- \$	- \$	-
		UP staff may provide		Workshops & Financial		Person							
		workshops in advisory		Aid Presentations									
		classes, or serve as in-											
		class support for lessons.											
Optional	PSAT	Schools may request	N/A	N/A	No portal entry	N/A	Test fees for non-	\$	- \$	- \$	- \$	- \$	-
	SAT	funds to pay for pre-		<b>~</b>			FRPL eligible						
	ACT	college assessments for					students allowed.						
	Accuplacer	students who cannot					Healthy snacks						
	Other College Placement Test	afford them if district					allowed for school						
		does not normally cover					day testing, up to \$3						
		those costs.					per student.						
Program	No portal entry	College Application fees	N/A	N/A	No portal entry	N/A	All GEAR UP students	\$	- \$	- \$	- \$	- \$	-
Expenditures		may be paid for colleges					qualify for fee						
		that do not accept the					waivers when using						
		Common Application					Common						
		when families do not					Application.						
		have the resources					,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
		available. Up to three											
		application fees are											
		allowed if funds are											
		available.											
		UVUUUIDIP											

Program	National College Access	School district will	N/A	N/A	No portal entry	N/A	NCAN membership	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures	Network Membership	purchase NCAN					fee.						
		Membership to support					(\$300 for SD with						
		access to required					less than 999 stu;						
		onboarding training for					\$695 for SD with						
		GEAR UP paid staff.					1000-2499 stu;						
							\$1200 for SD with						
							2500+ stu)						
Program	National Student Clearinghous	se School district will	N/A	N/A	No portal entry	N/A	National Student	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures	License	purchase high school					Clearinghouse						
		license for National					license fee.						
		Student Clearinghouse to											
		access college											
		enrollment, persistence,											
		and completion data.											
Program	No portal entry	Adobe License. If school	N/A	N/A	No portal entry	N/A	Adobe license fee.	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures	,	does not have an Adobe			- 1	<b>,</b>			ĺ	T	,	ľ	
-Aponanta os		license, will be required											
		for GEAR UP paid staff.											
Program	No portal entry	Program Supplies:	N/A	N/A	No portal entry	N/A	Office supplies,	\$ -	\$ -	\$ -	\$ -	\$ -	+
Expenditures	No portar citiry	Consumable supplies for	N/A	1975	No portar entry	14/7	printing, postage,	7	7	7			
Expenditures		GEAR UP staff use. Not					and similar. May also						
		for durable goods such					include supplies for						
		as games, books, etc.					student activities,						
		us gumes, books, etc.					•						
							such as paint, paper,						
							glue, etc.						
_													
Program	No portal entry	Student School Supplies:	N/A	N/A	No portal entry	N/A	Up to \$20 per	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures		Must be distributed		•			student allowed.						
		directly to students and											
		not used as program											
		supplies. May include											
		calculators required for											
		classroom use.											
Program	No portal entry	Technology for GEAR UP	N/A	N/A	No portal entry	N/A	Computers,		\$ -	\$ -	\$ -	\$ -	
Expenditures		staff use. Recommend					printer/scanner, and						
		that computer/laptop					required hardware						
		have a large screen. If					for GEAR UP paid						
		laptop is purchased,					staff. May include						
		recommend a larger (18"					warranty if school						
		or larger) monitor to					district typically						
		attach. Printer must					purchases.						
		have scanning/document											
		feeder capacity.											
							SUB-TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	
							INDIRECT					\$ -	
							GRAND TOTAL					\$ -	
							Total Award					\$ -	
	1	l	L	1	1	L							

Over/under award: This line will be "0" if you are balanced.

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